EDI Specifications
860 Purchase Order
Change Request

09/2023

860 Purchase Order Change Request

FUNCTIONAL GROUP = PC

SEG.ID	NAME	REQ.	MAX USE	LOOP RPT
ST	Transaction Set Header	M	1	
BCH	Beginning Segment for Purchase Order Change	M	1	
REF	Reference Identification	M	1	
REF	Reference Identification	O	>1	
PER	Administrative Communications Contact	M	1	
FOB	F.O.B. Related Instructions	O	1	
ITD	Terms of Sale/Deferred Terms of Sale	O	1	
DTM	Date / Time Reference	M	1	
TD5	Carrier Details (Routing Sequence/Transit Time)	M	1	
	LOOP ID - N9			1000
N9	Reference Information	O	1	
MSG	Message Text	O	1	
	LOOP ID - N1			200
N1	Name	M	1	
N3	Address Information	M	1	
N4	Geographic Location	M	1	
PER	Administrative Communications Contact	O	1	
	LOOP ID - POC			>1
POC	Line Item Change	M	1	
PID	Product / Item Description	M	1	
MSG	Message Text	O	1	
CTT	Transaction Totals	M	1	
SE	Transaction Set Trailer	M	1	

ST   Transaction Set Header

To indicate the start of a Transaction Set and to assign a control number

REF	ELEMENT ID	NAME		ATTRIBUTES	
ST01	**143**	**Transaction Set Header** Code uniquely identifying a Transaction Set	M/Z	ID	3/3
ST02	**329**	**Transaction Set Control Number** Identifying control number that must be unique within the Transaction Set functional group assigned by the originator for a Transaction Set	M	AN	4/9

NOTES:

01	The Transaction Set identifier (ST01) used by the translation routines of the interchange partners to select the appropriate Transaction Set definition (e.g., 860 selects the Purchase Order Change Transaction Set).

BCH Beginning Segment for Purchase Order Change

To indicate the beginning of the Purchase Order Change Transaction Set and transmit identifying numbers and dates

REF	ELEMENT ID	NAME		ATTRIBUTES	
BCH01	**353**	**Transaction Set Purpose Code**	M	ID	2/2
		Code identifying purpose of Transaction Set			
		04 - Change			
BCH02	**92**	**Purchase Order Type Code**	M	ID	2/2
		Code specifying the type of Purchase Order			
		CP - Change to Purchase Order			
		Vendor Ships Directly to the White Cap Location			
		DR - Direct Ship			
		Vendor Ships Directly to Customer			
BCH03	**324**	**Purchase Order Number**	M	AN	1/22
		White Cap Purchase Order Number			
BCH04	**328**	**Release Number**	M	AN	1/22
		Number identifying a release against a Purchase Order previously placed by the parties involved in the transaction			
BCH06	**373**	**Date**	O	DT	8/8
		Purchase Order Date - Date expressed as CCYYMMDD			

NOTES:

05	The BCH06 is the date assigned by the purchaser to the Purchase Order.

REF   Reference Identification

To specify identifying information

REF	ELEMENT ID	NAME		ATTRIBUTES	
REF01	**128**	**Reference Identification Qualifier**	M	ID	**2/3**
		Code qualifying the Reference Identification			
		IA - Internal Vendor Number			
REF02	**127**	**Reference Identification**	M	AN	**1/30**
		White Cap Vendor Number			
REF03	**352**	**Description**	O	AN	**1/80**
		White Cap Vendor Name			

REF   Reference Identification

To specify identifying information

REF	ELEMENT ID	NAME	ATTRIBUTES		
REF01	**128**	**Reference Identification Qualifier**	**M**	**ID**	**2/3**
		Code qualifying the Reference Identification			
		F9 - Freight Payor Reference Number			
		11 - Account Number			
REF02	**127**	**Reference Identification**	**M**	**AN**	**1/30**
		F9 - White Cap's Freight Account Number for the carrier			
		indicated in the TD05 segment			
		11 - White Cap's Account Number with the Supplier			

PER   Administrative Communications Contact

To identify a person or office to whom administrative communications should be addressed

REF	ELEMENT ID	NAME	ATTRIBUTES		
PER01	**366**	**Contact Function Code** Code identifying the major duty or responsibility of the person or group named *BD - Buyer Name or Department*	M	ID	2/2
PER02	**93**	**Name** Free-form name *Buyer Name*	M	AN	1/60
PER03	**365**	**Communication Number Qualifier** Code identifying the type of communication number *TE - Telephone*	O	ID	2/2
PER04	**364**	**Communication Number** Complete communications number including country or area code when applicable *Buyer's phone number*	O	AN	1/80
PER05	**365**	**Communication Number Qualifier** Code identifying the type of communication number *EM - Electronic Mail*	O	ID	2/2
PER06	**364**	**Communication Number** Complete communications number including country or area code when applicable *Buyer's email address*	O	AN	1/80

FOB   F.O.B. Related Instructions

To specify transportation instructions relating to shipment

REF	ELEMENT ID	NAME		ATTRIBUTES	
FOB01	**146**	**Shipment Method of Payment**	M	ID	2/2
		Code identifying payment terms for transportation charges			
		CC - Collect			
		Buyer selects Collect - Buyer pays Freight			
		DF - Defined by Buyer and Seller			
		Buyer selects TBD - To be determined			
		PC - Prepaid but Charged to Customer			
		Buyer selects Prepaid and Add - Vendor pays freight and			
		invoices buyer			
		PP - Prepaid (by Seller)			
		Buyer selects Prepaid - Vendor pays freight			
		PU - Pickup			
		Buyer selects Will Call - Buyer picks up freight			
		TP - Third Party Pay			
		Buyer selects 3RD Party - 3RD Party			
FOB02	**309**	**Location Qualifier**	M	ID	2/2
		Code identifying type of location			
		DE - Destination (Shipping)			
		OR - Origin (Shipping Point)			

NOTES:

01	FOB01 indicates which party will pay the carrier.
02	FOB02 is the code specifying transportation responsibility location.

ITD   Terms of Sale/Deferred Terms of Sale

To specify terms of sale

REF	ELEMENT ID	NAME		ATTRIBUTES	
ITD12	**352**	**Description** A free-form description to clarify the related data elements and their content	O	AN	1/80

DTM Date / Time Reference

To specify pertinent dates and times

REF	ELEMENT ID	NAME		ATTRIBUTES	
DTM01	**374**	**Date / Time Qualifier** Code specifying type of date *002 - Delivery Requested*	M	ID	3/3
DTM02	**373**	**Date** Date expressed as CCYYMMDD	M	DT	8/8

TD5   Carrier Details (Routing Sequence/Transit Time)

To specify the carrier and sequence of routing and provide transit time information

REF	ELEMENT ID	NAME		ATTRIBUTES	
TD502	**66**	**Identification Code Qualifier** Code designating the system/method of code structure used for Identification Code (67) *2 - Standard Carrier Alpha Coded (SCAC)*	X	ID	2/2
TD503	**67**	**Identification Code** Code identifying a party or other code *White Cap will be sending the SCAC code of the carrier selected to use for the Purchase Order*	X	AN	2/80
TD505	**387**	**Routing** Free-form description of the routing or requested routing for shipment, or the originating carrier's identity *Carrier requested by White Cap*	X	AN	1/35

NOTES:

02	At least one of TD502, TD504, TD505, TD506 or TD512 is required

N9 Reference Identification

To transmit identifying information as specified by the Reference Identification Qualifier

REF	ELEMENT ID	NAME		ATTRIBUTES	
N901	**128**	**Reference Identification Qualifier**	M	ID	2/3
		Code qualifying the Reference Identification			
		ZZ - Mutually Defined			
N903	**369**	**Free-form Description**	M	AN	1/45
		Free-form descriptive text			
		"PO Notes from Buyer"			

MSG Message Text

To provide a free-form format that allows the transmission of text information

REF	ELEMENT ID	NAME		ATTRIBUTES	
MSG01	**933**	**Free-Form Message Text** Message text limited to 80 characters	M	AN	1/264

N1 Name

To identify a party by type of organization, name and code

REF	ELEMENT ID	NAME		ATTRIBUTES	
N101	98	**Entity Identifier Code**	M	ID	2/3
		BT - Bill To Party			
		OB - Ordered By			
		ST - Ship To			
		VN - Vendor			
N102	93	**Name**	M	AN	1/60
		BT - WC Headquarters			
		OB - White Cap Location Name			
		ST - Ship To Location Name			
		VN - Vendor Name			
N103	66	**Identification Code Qualifier**	X	ID	1/2
		92 - Assigned by Buyer or Buyer's Agent			
N104	67	**Identification Code**	X	AN	2/80
		OB - White Cap Location Code			
		ST - White Cap Location Code, if Ship To is a White Cap Location			
		VN - Purchasing Vendor Site			

NOTES:

01	The N1*ST will indicate the ship to address for the entire order, this will either be a White Cap Location or if a Direct Ship, it will be the customer address.
01	The use of N1*OB is mandatory. This must include the N103 and N104 (White Cap Location number). This is the information that must be returned on Invoices.
01	The use of N1*VN is mandatory. This must include the N103 and N104 (Vendor Purchasing Site MUST be returned on the 855 and 856).
02	At least one of the N102 or N103 is required.
03	If either N103 or N104 is present, then the other is required.
03	The N103 will only be sent if the address is a White Cap location.
04	The N104 will only be sent if the address is a White Cap location.

N3 Address Information

To specify the location of the named party

REF	ELEMENT ID	NAME		ATTRIBUTES	
N301	**166**	**Address Information**	**M**	**AN**	**1/55**
N302	**166**	**Address Information**	**O**	**AN**	**1/55**

N4 Geographic Location

To specify the geographic place of the named party

REF	ELEMENT ID	NAME		ATTRIBUTES	
N401	19	City Name	O	AN	2/30
N402	156	State or Province Code	O	ID	2/2
N403	116	Postal Code	O	ID	3/15
N404	26	Country Code	O	ID	2/3

PER Administrative Communications Contact

To identify a person or office to whom administrative communications should be addressed

REF	ELEMENT ID	NAME		ATTRIBUTES	
PER01	**366**	**Contact Function Code** Code identifying the major duty or responsibility of the person or group named *RE - Receiving Contact*	M	ID	2/2
PER02	**93**	**Name** Free-form name	O	AN	1/60
PER03	**365**	**Communication Number Qualifier** Code identifying the type of communication number *TE - Telephone Number*	X	ID	2/2
PER04	**364**	**Communication Number** Complete communication number including country or area code when applicable	X	AN	1/80
PER05	**365**	**Communication Number Qualifier** Code identifying the type of communication number *FX - Facsimile*	X	ID	2/2
PER06	**364**	**Communication Number** Complete communication number including country or area code when applicable	X	AN	1/80

POC   Baseline Item Data

To specify changes to a line item

REF	ELEMENT ID	NAME		ATTRIBUTES	
POC01	**350**	**Assigned Identification** Alphanumeric characters assigned for differentiation within a transaction set *White Cap PO Line Number*	M	AN	1/20
POC02	**670**	**Change or Response Type Code** Code specifying the type of change to the line item *RZ - Replace All Values*	M	ID	2/2
POC03	**330**	**Quantity Ordered**	M	R	1/15
POC04	**671**	**Quantity Left to Receive** Quantity left to receive as qualified by the unit of measure *Quantity Ordered - Quantity already received*	M	R	1/9
POC05	**355**	**Unit or Basis of Measurement Code** Code specifying the units in which a value is being expressed, or manner in which a measurement has been taken	M	ID	2/2
POC06	**212**	**Unit Price**	M	R	1/17
POC08	**235**	**Product / Service ID Qualifier** Code identifying the type / source of the descriptive number used in Product / Service ID (234) *IN - Buyer's Item Number*	M	ID	2/2
POC09	**234**	**Product / Service ID** Identifying number for a product or service *White Cap Item Number*	M	AN	1/48
POC10	**235**	**Product / Service ID Qualifier** Code identifying the type / source of the descriptive number used in Product / Service ID (234) *VN - Vendor's Item Number*	O	ID	2/2
POC11	**234**	**Product / Service ID** Identifying number for a product or service *Vendor's Item Number*	O	AN	1/48

NOTES:

02	POC02 - Receiver should replace the corresponding values in the original Purchase Order with the values contained in the Purchase Order Change Transaction Set
03	If POC03 is present, then POC04 and POC05 are required.
10	If either the POC10 or POC11 is present, then the other is required.

PID   Product / Item Description

To describe a product or process in coded or free-form format

REF	ELEMENT ID	NAME	ATTRIBUTES		
PID01	**349**	**Item Description Type**	M	ID	1/1
		Code indicating the format of a description			
		F - Free-form			
PID05	**352**	**Description**	M	AN	1/80
		A free-form description to clarify the related data elements and their content			

MSG Message Text

To provide a free-form format that allows the transmission of text information

REF	ELEMENT ID	NAME	ATTRIBUTES		
MSG01	**933**	**Free-Form Message Text**	M	AN	1/264
		Message text limited to 80 characters			

CTT   Transaction Totals

To transmit a hash total for a specific element in the Transaction Set

REF	ELEMENT ID	NAME	ATTRIBUTES		
CTT01	**354**	**Number of Line Items**	M	N0	1/6
		Total number of line items (POC segments) in the Transaction Set			

SE   Transaction Set Trailer

To indicate the end of the Transaction Set and provide the count of the transmitted segments (including the beginning [ST] and the ending [SE] segments)

REF	ELEMENT ID	NAME		ATTRIBUTES	
SE01	**96**	**Number of Included Segments**	M	N0	1/10
		Total number of segments included in a Transaction Set including the ST and SE segments			
SE02	**329**	**Transaction Set Control Number**	M	AN	4/9
		Identifying control number that must be unique within the Transaction Set functional group assigned by the originator for a Transaction Set			